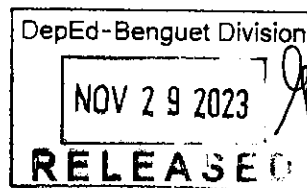




Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Benguet



November 28, 2023

DIVISION MEMORANDUM

No. 449 s.2023

**5th REGULAR DIVISION MANAGEMENT COMMITTEE (DEXECOM) MEETING
Cum 4th QUARTER DIVISION PROGRAM IMPLEMENTATION REVIEW (DPIR)**

**TO: OSDS Division
Curriculum Implementation Division
School Governance and Operations Division
All Others Concerned**

1. This Office announces the conduct of the 5th DEXECOM meeting cum 4th Quarter DPIR on **December 18, 2023** at the Benguet SDO Adivay Hall.
2. Specifically, the activity aims for the participants to:
 - a. Discuss concerns needing urgent action;
 - b. Evaluate fourth quarter and whole year accomplishments vis-à-vis OPCR and 2023 DAIP; and
 - c. Present plans for CY 2024.
3. To prepare for this significant meeting, concerned personnel are requested to review the matrix flow in Enclosure 2 for guidance on needed data or reports to be presented for information and/or discussion.
4. DPIR reports shall be accomplished through this link <https://shorturl.at/wyDV3> and must be consolidated on December 13 by the SMME.
5. Participation to this one-day activity is expected from the CES of SGOD and CID, Public School District Supervisors and In-charge, Unit heads, identified Education Program Supervisors, and Secretariat.
6. Please refer to the attached enclosures for guidance, to wit:
 - Enclosure 1. List of Participants
 - Enclosure 2. Matrix Flow
 - Enclosure 3. Presentation Template for OPCR





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7. Meals (1 lunch and 2 snacks) for the duration shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulations. Transportation to and from the venue and other incidental expenses shall be charged against available local funds.

8. Immediate dissemination of and compliance with this Memorandum is desired.


SALLY L. BANAKEN-ULLALIM CESO V
Schools Division Superintendent

OSDS/SLBU/cfm/rabb



Address: Wangal, La Trinidad, Benguet
Telephone Number: (074) 422-6570
Email: benguet@deped.gov.ph

ITANAN
Lungsod ng Benguet, Benguet, Cordillera Administrative Region





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Department of Education

Cordillera Administrative Region

Schools Division of Benguet

Enclosure 1. List of Participants

	Office	Name
1	SDS	Sally L. Banaken-Ullalim
2	OIC-ASDS	Carmel F. Meris
3	Accounting	Florinda C. Pagoy
4	Budget	Florabel Buclay
5	Properties and Supply	Florabel Balanon
6	Cash	Joyce Gavino
7	Records	Melvin Alfredo
8	Legal	Atty. Nover Singgangan
9	ICTU	Eric Wanson
10	Personnel	Maricel Codimdim
11	SGOD CES	Lucio B. Alawas
13	EPS	Cesar Luma-ang
14	Physical Facilities	Engr. Melba Himmoldang
15	SMME	Corazon Quipot
16	HRDS	Xylene Grail Kinomis
17	DRRM	Nerissa Barbosa
18	SMN	Arvin Doman
19	Planning	Jeanette I. Kiong
20	Research/HRDS	Stephen Bulalin
21	BAC	Mahal Rifani
22	Youth Formation	Cliftone Bangse-il
23	SHNS	Dr. Kirsty Depnag
24	CID CES	Rizalyn Guznian
25	LR	Sonia Dupagan
26	PSDS-Atok	Simon Backian
27	PSDS- Bakun	Virginia Salio-an
28	PSDS-Buguias	Ludinia Sano-an
29	DCP-Bokod	Emilyn Medina
30	PSDS-Itogon I	Jonathan Sadey
31	DCP-Itogon II	Juliet Baldo
32	PSDS- Kabayan	Marylin Tolbe
33	PSDS -Kapangan	Roberto Pablo Jr.
34	DCP - Kibungan	Daniel Pascaden
35	PSDS-La Trinidad	Delarosa Delmas
36	PSDS- Mankayan	Marcelino Baldo
37	DCP-Sablan	Lilian Ulep
38	PSDS-Tuba	Melchor Tican
39	PSDS-Tublay	Aladdin Dobinto
40	EPS	Macarthy Malanes
41	EPS	Merlyn Conchita de Guzman
42	EPS	Francis Peckley
43	EPS	Remy Dum-ao
44	EPS	Erlinda Quinuan
45	EPS	Samuel Ayangdan



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ITAHAN





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46	EPS	Jardson Onio
47	PAO	Lorna Yaco
48	Secretariat	Joven Agtani
49		Rose Ann Beliano
50		Oliver S. Laurian Jr.

nothing follows

Enclosure 2. Matrix Flow

TOPIC/S FOR DISCUSSION OR INFORMATION		DISCUSSANT/PRESENTER	REACTOR
DEXECOM cum DPIR meeting (December 18)			
Preliminaries (FRC)		FRC in-charge	
Reading of Previous Minutes		Rose Ann Beliano	Participants
Orientation on Meeting Flow		Carmel F. Meris OIC-ASDS	
For Presentation and Discussion	CID Accomplishments vis-à-vis OPCR	Rizalyn A. Guznian	Participants
	SGOD Accomplishments vis-a-vis OPCR	Lucio B. Alawas	Participants
	SDO Accomplishments as of Fourth Quarter vis-à-vis DAIP and OPCR	Corazon S. Quipot	Participants
	<i>Lunch Break</i>		
	BUR	Florabel Buclay/ Florinda Pagoy	Participants
	Calendar of Activities for 2024	Corazon S. Quipot	Participants
	Other Reminders	OIC-ASDS and Unit Heads, PSDSs/PDIs	Participants
	Setting the Direction for 2024	SDS Sally B. Ullalim	Participants
	Closing Prayer: (any of the participants)		
Facilitator: SMME			

nothing follows





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Enclosure 3. OPCR Presentation Templates

Slide 1: Summary Weight and Rating per KRA

Slide 2 onwards until the last KRA

Sample:

KRA 1. Strategic Management and Operations (25%)						
Objective a	Prepared and formulated the 2024 DAIP					
KPI	Prepared/formulated the 2024 Division Annual Implementation Plan (DAIP) and submitted to the RO 3 days before the set due date					
Timeline:	August - December 2023		Weight	5%		
Output/ Accomplishment	DAIP prepared and submitted/received by RO on October 25, 2 weeks before the set due date of Nov. 5 per RM 506, s. 2023					
Actual Result						
	Q	E	T	Ave.	Rating	Score
	5	5	5	5	5.00	0.25
MOVs Presented (pictures in the next slide)	Transmittal to RO; AIP copy					

